



**NORMANBY
ESTATE**

Application for Residential Letting

Please complete this form in capitals and return to: The Normanby Estate Office, 32 Main Street, Normanby, Scunthorpe, DN15 9HS, or to: gill@normanbyestate.co.uk

1. THE PROPERTY YOU ARE APPLYING FOR

Address:			
Rent per month:	£	Deposit:	£
When would you like to move in?		What length of contract do you require initially?	
Reason for moving?			

2. PERSONAL DETAILS

1st Applicant:		2nd Applicant	
Title:		Title:	
Surname:		Surname:	
Forename(s):		Forename(s):	
Current Address:		Current Address:	
How long at this address:		How long at this address:	
Previous addresses (3 years address history in total): (please continue on the back if you need more room)		Previous addresses (3 years address history in total):	
Marital Status:		Marital Status:	
Date of Birth:		Date of Birth:	
Nationality:		Nationality:	
Home Tel:		Home Tel:	
Work Tel:		Work Tel:	
Mobile:		Mobile:	
NI Number:		NI Number:	
Email:		Email:	

We will use the above email and mobile number to communicate with you during the tenancy.

PERSONAL DETAILS CONTINUED

Do any intended occupants:	Smoke: YES/NO Have pets: YES/NO	Will the deposit be paid by anyone other than the tenant(s)? If yes, please name:	YES/NO
Please specify pets:			

1st Applicant:		2nd Applicant:	
Are you: Tick as appropriate	Homeowner	Are you: Tick as appropriate	Homeowner
	Private Tenant		Private Tenant
	Council Tenant		Council Tenant
	Living with parents		Living with parents
	Other (Please specify below)		Other (Please specify below)
Please provide name of your current Landlord/Landlord's Agent:		Please provide name of your current Landlord/Landlord's Agent:	
Address renting:		Address renting:	
Tel:		Tel;	
Email:		Email:	
Current Rent:	£	Current Rent:	£
Please provide name of your previous Landlord/Landlord's Agent:		Please provide name of your previous Landlord/Landlord's Agent:	
Address renting:		Address renting:	
Tel:		Tel;	
Email:		Email:	
Previous Rent:	£	Previous Rent:	
Are you aware of any previous adverse credit history? I.e. CCJ's?		Are you aware of any previous adverse credit history? I.e. CCJ's?	
If yes please give details below	YES/NO	If yes please give details below	YES/NO

Next of kin (this should not be your partner if they are a joint applicant)		Next of kin (this should not be your partner if they are a joint applicant)	
Name:		Name:	
Address:		Address:	
Tel:			
Email:			

OTHER PERSONS

Please give the full names and dates of birth for ALL other persons who will occupy the property. (In addition to the above named)	
Name:	Date of birth:

3. SPECIAL REQUESTS/REQUIREMENTS

	Agents Notes:
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4. GUARANTOR

You may be asked to provide a Guarantor in some cases. A guarantor will agree to take joint responsibility for the rent for the property if the tenant fails to do so and for any damages costing more than the deposit.

A guarantor needs to go through the same referencing process as a tenant. They are required to be in full time employment and a UK home owner, with sufficient earnings to cover the tenant's rental commitment.

Name:		Name:	
Address:		Address:	
Tel:			
Email:			

5a. EMPLOYMENT DETAILS (if self-employed go to 5b)

1 st Applicant		2 nd Applicant	
Employer:		Employer:	
Address:		Address:	

Position Held/Department:		Position Held/Department:	
Are you: Tick as appropriate	Full time Part Time Temporary Contract	Are you: Tick as appropriate	Full time Part Time Temporary Contract
Gross salary (before tax):		Gross salary (before tax):	
Average Commission/Overtime:	£ Per Year	Average Commission/Overtime:	£ Per Year
Employment commencement date:		Employment commencement date:	
Are you still in a probationary period?	YES/NO	Are you still in a probationary period?	YES/NO
If so when does it end?		If so when does it end?	
Who can we contact to confirm the above?		Who can we contact to confirm the above?	
Name/Department:		Name/Department:	
Telephone:		Telephone:	
Email:		Email:	
Address: (if different from above)		Address: (if different from above)	
Income of any other source:		Income of any other source:	

5b. SELF EMPLOYED

Name of your business:			
Nature of your business:			
Business Address:			
How long have you been in business?		Average Earnings:	£ Per year
Accountant:			
Name:			
Tel:			
Email:			

Signed 1st Applicant

Date:

Signed 2nd Applicant

Date: